

SuperPeople, Inc.
Credit Application/Terms & Conditions

I. Property Information:

Name _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Contact/ Title: _____ Cell / Back Line #: _____

Office Hours: (Mon-Fri) _____ (Sat) _____ (Sun) _____

II. Management Comp. and/or Owner Information:

Name: _____ Property Supervisor: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

A/P Contact: (Name & Number): _____

Associate's work hours shall be monitored, supervised, directed, recorded and approved by a representative of the Client. Any hours worked over 40 will be billed @ 1.5%. The official workweek is noted as Mon. – Sun. Client agrees that associate(s) shall not operate a motor vehicle, work on any rooftops or lift any item over 25 pounds.

Payment shall be made to SuperPeople, Inc. @ 3730 Kirby Dr. Ste 1200 Houston, TX 77098. Invoices are generated weekly and payable upon receipt. Late charges are incurred after the 15th day from the date of said invoice(s). Client shall be responsible for payment of any charges incurred due to collection procedures including but not limited to, certified letters, the filing and/or release of Labor Liens, and attorney's fees. Returned checks must be redeemed in the form of Certified Funds and include an additional fee of \$75.00 plus any late charges that may be due.

Minimum daily billing is 8 hours. Holidays include New Year's Day, Easter, Memorial Day, Labor Day, Independence Day, Thanksgiving Day and Christmas Day, and are billed at the rate of 1.5%.

Client acknowledges that background checks performed by SuperPeople, Inc. are limited. Client also acknowledges SuperPeople, Inc. will not be held liable for contents or lack of information in regard to criminal background checks.

Client agrees not to hold SuperPeople, Inc. responsible for keys, materials, or equipment issued to any associate. Client also acknowledges SuperPeople, Inc. has recommended, in writing, keys not be issued to any associate, other than to vacant units. This includes but is not limited to, clubhouses, maintenance shops, leasing offices, models and/or exercise rooms. Client also agrees not to entrust associate(s) with unattended cash or other valuables.

Client agrees not to hire any associate of SuperPeople, Inc. without prior approval. The client shall not hold SuperPeople, Inc. liable for the actions of, or for any injuries caused by, or inflicted upon the associate. By signing below the client agrees to all terms and conditions herein set forth.

Agreed By: _____ Date: ____/____/____